



**CARPO Project: Development of Reliable and Functioning Policing Systems
and Enhancing of Combating Main Criminal Activities
and Police Co-operation**

14 April 2005
Draft EN

**Output 1.3: Support more effective use of special investigative
means and intelligence in accordance with human rights
standards
(sub-activity 1.3.3.1)**

**REGIONAL WORKSHOP TO
DISCUSS DRAFT IMPLEMENTATION
STRATEGIES AND REVIEW TRAINING NEEDS IN
THE FIELD OF SPECIAL INVESTIGATIVE MEANS**

**DRAFT
AGENDA**

**18-19 May 2005
Tirana, Albania**

Languages: Albanian, Bosnian/Croatian/Serbian and English [simultaneous interpretation will be provided]

Participants: 25; members of the Working Groups on Special Investigative Means from all project areas (two senior police officers specialised in implementation of special investigative means -- at least one specialised in handling and employment of undercover agents -- one prosecutor from each project area).

Wednesday, 18 May 2005

Morning session

(9.00 – 13.00)

- **OPENING OF THE WORKSHOP**
 - *introductory remarks and presentations of participants;*
 - *brief outline of planned CARPO activities relating to Special Investigative Means in years 2005/2006;*
 - *methodology, objectives and expected results of the workshop.*

PART I

- **NATIONAL IMPLEMENTATION STRATEGIES / ACTION PLANS ON SIMs**
 - *presentations of draft implementation strategies / action plans for each project area;*
 - *elaboration on each presentation in view of exchange of experience and further steps to finalise the implementation strategies / action plans.*

Afternoon session

(14.30 – 17.00)

- **NATIONAL IMPLEMENTATION STRATEGIES / ACTION PLANS ON WITNESS PROTECTION**
 - *[continuation from the morning session]*
- **AGREEMENT ON FURTHER STEPS AND METHODOLOGY TO FINALISE THE IMPLEMENTATION STRATEGIES FOR EACH PROJECT AREA**

PART II

- **REVIEW OF TRAINING NEEDS IN THE AREA OF WITNESS PROTECTION**
 - *tour de table on current status of existing, planned or needed training programmes in the area of SIMS, with emphasis on training relating to deployment and handling of undercover agents in the participating project areas.*

Thursday, 19 May 2005

Morning session

(9.00 – 13.00)

- **GOOD PRACTICES IN THE FIELD OF TRAINING ON SIMs**
 - *presentations by the Council of Europe experts of good practices in training in the area of special investigative means with emphasis on training on deployment and handling of undercover agents;*
- **IDENTIFICATION AND OUTLINE OF THE CONTENTS OF GENERAL TRAINING MODULES ON SIMs**
 - *identification of common (regional), country-specific and target-group specific (police, prosecutors, judges) elements of training modules.*

Afternoon session

(14.30 – 18.00)

- **IDENTIFICATION AND OUTLINE OF THE CONTENTS OF TRAINING MODULES FOR DEPLOYMENT AND HANDLING OF UNDERCOVER AGENTS**
 - *identification of common (regional), country-specific and target-group specific (undercover agents, handlers).*
- **IDENTIFICATION OF TRAINING INSTITUTIONS**
 - *identification of institution(s) in each project area which could include the training in its curriculum and implement it.*
- **CONCLUSIONS**
 - *brainstorm and agree on the approach to draft and compile specific training modules;*
 - *discuss and agree on the distribution of roles and obligations in the process of the preparation of training materials.*

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GUIDELINES TO THE PARTICIPANTS

The workshop will require active participation of all participants and the fulfilment of its objectives depends of the advance preparation on the substance by the regional participants – members of the working groups on special investigative means.

PART I

The objective of the first part of the workshop is to present and elaborate through a regional exchange and input from the Council of Europe experts first draft implementation strategies / action plans on special investigative means which the working groups in all project areas have to prepare within the framework of the CARPO project. The workshop will assist the working groups to finalise the draft strategies by 30 May 2005 in advance of the inter-ministerial conference.

During the workshop each working group will be invited to present main elements of their draft strategies / action plans. Each presentation should be limited to approx. 15 minutes. Following each presentations floor will be open for all participants and members of the expert panel for comments and suggestions.

To fulfil the objectives of the first part of the workshop it is essential that the members of the working groups prepare in advance of the workshop a presentation of the draft implementation strategies. *The presentation should not focus on the description of the existing legislative and institutional framework as this has already been done by providing the replies to the questionnaire before the December 2004 Ljubljana study visit. Instead **the presentation and the draft implementation strategy / action plan should clearly focus on identification of existing gaps and plans for remedial steps, needs for improvement or reform with an assessment of needs** along each of the benchmarks and sub-benchmarks under Output 1.3 that had been adopted within the framework of the CARPO project.*

We highly encourage the working groups to submit to the CARPO project management group (through the LPOs) the draft of the implementation strategy that they will present at the workshop to enable us to translate them in all local languages.

PART II

The objective of the second part of the workshop is to review training needs and opportunities in the area of special investigative means with emphasis on the training in the are of deployment and handling of undercover agents and agree on the regional and country-specific elements of the training modules. Conclusions of the workshop will guide further CARPO activities in years 2005 and 2006 which will consist of preparation of target-group (specialised police officers, undercover agents and their handlers, prosecutors, judges) and project area specific training modules in the area of SIMs, implementing at least on training event in each project area for future trainers and translation and publication of training materials in local languages.

To fulfil the objectives of the second part of the workshop it is essential that the members of the working groups in advance of the workshop:

- a) *identify the existing, planned or needed training in the area of SIMs (for all relevant groups – specialised police officers, undercover agents and their handlers, prosecutors, judges);*
- b) *indicate institution(s) in their project area which could include the training in its curriculum and implement it for different target groups;*
- c) *suggest persons and institutions that could participate in the process of drafting and compiling specific training modules for their project area.*