



STUDY VISIT ON THE USE OF SPECIAL INVESTIGATIVE MEANS (SIMS)

REGIONAL WORKSHOP ON THE FINALISATION OF THE SIMS IMPLEMENTATION STRATEGIES FOR EACH PROJECT AREA

(LJUBLJANA, SLOVENIA, 26-28 JANUARY 2005)

Practical information

HOST INSTITUTION

General Prosecutor's Office of Slovenia
Dunajska 22
1511 Ljubljana
Slovenia

Participants

ALBANIA	Mr Nazmi KOTARJA	Director Coordination department Ministry of Public Order
	Mr Artan LULA	Prosecutor Department on organised crime General Prosecutor's Office
	Ms Zhaneta PIRA	Judicial Inspector Department of Legal Affairs Ministry of Justice
CROATIA	Mr Miloslav BABIC	Police Officer for SIMS Special Criminal Investigation Department Ministry of the Interior
	Mr Dejan JEZERNIK	Police Officer for SIMS Special Criminal Investigation Department Ministry of the Interior
	Ms Danijela PETELINC	Police Officer Special Criminal Investigation Department Ministry of the Interior

“THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA”	Mr Boban JANEV	Head of Section for Operational Surveillance and Documentation Ministry of the Interior
	Ms Vilma RUSKOVSKA	Deputy Public Prosecutor Department for Organised Crime Prosecutor’s Office of the Republic of Macedonia
	Mr Uros STOJCEVSKI	Head of Sector for Special Investigative Techniques Ministry of the Interior
MONTENEGRO (SERBIA AND MONTENEGRO)	Ms Stojanka RADOVIC	Special Prosecutor for organised crime Supreme Public Prosecutor’s office
	Mr Veselin VOJINOVIC	Chief of the Department for combating economic crime Security Center-Bar Ministry of the Interior
SERBIA (SERBIA AND MONTENEGRO)	Mr Milan NIKOLIC	Head of the Department for Operational Technique Directorate for combating organised crime Ministry of the Interior
	Mr Aleksandar VUJICIC	Investigative Judge Special Court for Organised Crime Ministry of Justice
UNMIK	Ms Adriana CETA	Legal officer Legal Policy Division Department of Justice
	Ms Andrea WOJTAK	Legal officer Department of Justice

Experts

Mr Goran KLEMENCIC, Long term adviser, CARDS Police Project

TRANSPORTATION

Upon arrival the participants should take a taxi with the other members of delegation to the hotel. The cost of trip is 37,5 Euros. The reimbursement will be made upon presentation of a receipt by the host institution in the course of the meeting.

ACCOMMODATION AND MEALS

A room was booked for each participant by the organisers at: Hotel TURIST (Dalmatinova 15, SI-1000 Ljubljana, Tel: +386 1 234 91 30, Fax: +386 1 234 91 40, www.hotelturist.si)

Accommodation and meals will be provided free of charge, i.e. no daily allowances will be given to you.

TRAVELING EXPENSES

The participants traveling by car will be reimbursed in cash by the host institution in the course of the meeting. Only one person per delegation is entitled to such a reimbursement

(car owner/driver) He/she is entitled for the reimbursement of the amount stated in his/her convocation letter.

Additional expenses (visa, tax) will be reimbursed by the host institution in cash in the course of the meeting upon presentation of the relevant receipts:

- ✓ *Visa* - copy of the first page of passport and a visa receipt from the Consulate that shows the amount paid;
- ✓ *Exit tax receipt*

No additional money transfers will be made after the activity. If you fail to produce the supporting documents, we won't be able to cover your expenses.

INSURANCE

Specific travel related risks are covered by a CHUBB insurance policy (number 6600-10-34), which provides worldwide cover for persons up to their 76th birthday. The following help line can be called in case of need: (32) 2 773 61 84.

MEETING UP ON 26 JANUARY 2005

A representative of the host institution will be in the lobby of the hotel at 9:00 on Wednesday morning, 26 January, and will take the participants to the office.

Contact person of host institution

Mr Mirko VRTACNIK

Supreme State Prosecutor-Councillor
Office of the State Prosecutor General of the Republic of Slovenia
Tel: +386 (1) 434 19 09
Fax: +386 (1) 434 19 45
E-mail: mirko.vrtacnik@dt-rs.si

For overall co-ordination

Mr Jean-Charles DE CORDES

Project manager
Directorate General I, Legal Affairs, Department of Crime Problems
Council of Europe
F-67075 STRASBOURG CEDEX
☎ +33 3 90 21 53 05, fax : +33 3 88 41 20 52
✉ jean-charles.decordes@coe.int

For logistics

Ms Svetlana ANISIMOVA

Directorate General I, Legal Affairs, Department of Crime Problems
Council of Europe
F-67075 STRASBOURG CEDEX
☎ +33 3 9021 5287, fax +33 3 8841 2052
✉ svetlana.anisimova@coe.int