

Council of Europe
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Project on strengthening and protecting women's and children's rights in Ukraine

Call for Expression of Interest and Availability Position of Long-term Adviser (LTA)

Position title: Long-term Adviser (LTA)
Duty station: Ukraine (Kyiv)
Project: Strengthening and protecting women's and children's rights in Ukraine
Organisation: Council of Europe
Directorate General of Human Rights and Legal Affairs
Directorate of Co-operation / Economic Crime Division

Duration of contract: up to 24 months work, contract possibly commencing on 1/09/2008

Deadline for application: 20 July 2008

Background Information

The Council of Europe - with financing from the European Commission – will carry out a project on strengthening and protecting women's and children's rights in Ukraine. The objective of the project is to examine and improve the compatibility of existing laws and practice in Ukraine in the fields of gender equality and children's rights, and to contribute to the prevention of sexual exploitation and abuse of children in line with the Revised Social Charter, the Council of Europe Convention on the Protection of Children against Sexual Exploitation and Sexual Abuse, and other relevant international instruments.

Job description

Job Mission

Under supervision of the Head of Judicial Co-operation, Trafficking and Sexual Exploitation Unit, Economic Crime Division, the LTA co-ordinates activities of the project and ensures the achievement of its objectives.

Key duties and responsibilities

The LTA performs the following duties:

- Ensures regular co-operation with project partners;
- Prepares proposals for activities with estimated budgets;

- Organises approved activities, including liaising with the beneficiary institutions on determining topics, setting up the agenda, proposing experts, preparing background materials and expertise as needed;
- Organises and co-ordinates work of short-term experts;
- Ensures that activities are carried out in accordance with the work plan and calendar of activities and proposes amendments if necessary;
- Advises the project partners on a regular basis;
- Drafts project reports (monthly, inception, progress and other reports);
- Guides and supervises the Project Assistant in Kyiv.

Key qualifications required

- University degree in law, social science or similar;
- Not less than 10 years professional experience, of which at least 4 years in the field of human rights, trafficking in human beings or abuse of children or women;
- Experience in co-operating with government and state institutions;
- Experience in project management is an asset;
- Knowledge of European and international standards, as well as best practices in the field of gender equality, women's and children's rights;
- Fluent in English with proven writing skills;
- Knowledge of Ukrainian or Russian is an asset;
- Previous experience in Ukraine is an asset;
- Communication and IT skills;
- Ability to work in an international environment.

Additional Information

Applications

Candidates must submit the following documents in English:

- a) Motivation letter;
- b) Curriculum Vitae (not exceeding 4 pages).

Applications should be sent by e-mail **by 20 July 2008 at the latest (midnight French time)** for the attention of:

Ms Carole Spiegel
Economic Crime Division/ Directorate of Co-operation
Directorate General of Human Rights and Legal Affairs
Council of Europe
e-mail: carole.spiegel@coe.int

Note

Only selected applicants will be contacted. Interviews of those candidates will take place in Strasbourg, during the second half of August 2008.

